



Competition Commission of India
9th floor, Office Block, Tower-I, NBCC Building
Kidwai Nagar (East), New Delhi -110023
Tel: 011-24664100 Fax: 011-20815022

D-14014/1/2015-CSD (65)

Date: 15.01.2019

Notice inviting tender for Carpentry and Plumbing work.

The Competition Commission of India (CCI) intends to hire an agency for providing Carpentry and Plumbing service on contract basis in the office of Director General, CCI, HUDCO Vishala, Bhikaji Cama Place, R K Puram, New Delhi-110066. The service include provision of one skilled Carpenter and one skilled plumber on monthly visiting charges basis and provision/supply of carpentry and plumbing items for maintenance/repair/replacement on requirement basis. **The terms and conditions have been indicated in Annexure-I.** Reputed agencies with minimum 3 years experience or more for similar works in reputed organizations may apply. The approximate value of the tender is 3 (Three) lakh per annum. An EMD of Rs.10,000/- (Rupees ten thousand only) in the form of Demand Draft/Pay Order in favour of Competition Commission of India (Competition Fund) A/c payable at New Delhi must be attached. The EMD shall remain valid for a period of 45 days beyond the final bid validity period. The interested agencies must enclose the details of firms as per Annexure-II and Demand Draft towards EMD amount. The financial bid shall be submitted in the Annexure-III.

The tender is a Two Bid system and the interested agencies are required to submit their tender in two separate envelops in the manner explained at Para 27 of this tender notice. **Sealed tenders complete in all respect must be submitted latest by 05.02.2019 upto 03.00 PM** in the Tender Box placed at the Reception of CCI (9th floor) at Office Block, Tower -1, NBCC Building, Kidwai Nagar (East), New Delhi- 110023. The Technical Bids shall be opened on the same day at 03.30 PM. The date and time of opening of Financial Bids will be informed after evaluating the Technical Bids by the Committee appointed for this purpose. The Financial Bids of only those firm(s) shall be opened who qualify the eligibility criteria of 'Technical Bids' as stipulated in the tender document. Incomplete & conditional tenders and tenders received without EMD shall be summarily rejected. The CCI reserves the right to reject any or all the tenders without assigning any reason thereof.

A Pre Bid Meeting will be held at 4.00 PM on 31.01.2019 in Meeting Room, 9th Floor, Office Block, Tower -1, NBCC Building, Kidwai Nagar (East), New Delhi-with a view to familiarise the prospective firms with the requirement of the office/scope of work and address the related doubts, if any.

Deputy Director

Terms and Conditions

1. Date and Time of Pre-Bid Meeting : 31/01/2019 at 04.00 PM
2. Last Date & Time of Submission of Tender : 05/02/2019 at 03.00 PM
3. Date & Time of opening of Technical Bid : 05/02/2019 at 03.30 PM
4. Place of submission of Bids : 9th Floor, Office Block, Tower -1,
NBCC Building,
Kidwai Nagar (East),
New Delhi- 110023
5. Tender must be submitted on the Tender documents issued by CCI/ downloaded from the website of CCI. Intimation of tender by FAX/Mail is not acceptable.
6. Omission, neglect or failure on the part of the bidder to obtain requisite reliable and full information on any matter affecting his/her tender, shall not relieve the bidder, from any liability in respect of the contract.
7. Scope of work: Office of DG, CCI is located in ground, 1st, 2nd and 3rd floors of HUDCO Visala at Bhikaji Cama Place, having total area of 13000 Sqft with staff strength of 80 (approx.). The responsibility of the agency/firm is to provide services of experienced Carpenter and Plumber for preventive maintenance, to carry out repair works within the premises and to attend emergency nature of works as and when required by CCI.
8. Validity of the Contract: The contract will be awarded for a period of one year initially. However, based on satisfactory performance can be renewed for further period of one or more years, solely at the discretion of CCI on mutually agreeable terms. The contract either in full or in part shall not be sublet or assigned to others by the bidder under any circumstances.
9. The contract may be terminated at one month's notice by the Competition Commission of India if any of the stipulated conditions agreed upon by the selected agency is not met to the satisfaction of CCI or even without assigning any reason thereof by the CCI. In case of termination/withdrawal of service within the contract period by the agency, three months prior notice should be given by the agency.
10. Earnest Money Deposit (EMD): The bidder shall furnish an amount of Rs.10,000/- (Rupees Ten Thousand only) by way of Demand Draft in favour of "Competition Commission of India (Competition Fund) Account, payable at New Delhi. The EMD shall remain valid for a period of 45 days beyond the final bid validity period. The EMD of the unsuccessful bidders will be returned after award of the contract. The EMD of the successful bidder will be returned after furnishing of Performance Guarantee.

11. Performance Guarantee: The agency selected for the work shall deposit a performance guarantee equivalent to 10% of the total contractual value. The performance guarantee shall be valid at least for a period of six months beyond the contractual period. It can be submitted in the form of the Bank Guarantee/Fixed Deposit. The performance guarantee will be released by CCI after termination or completion of the contract and without interest, subject to the conditions that no losses are incurred to the CCI due to Firm/Company or their employees and all statutory dues have been cleared.
12. Eligibility Conditions:
 - (i) The agency/firm should have experience of at least 3 years in the field of providing Carpentry and Plumbing services and should enclose proof of having worked with reputed organizations/Department of Govt. of India/PSU/Statutory Bodies
 - (ii) The Firm should be registered under GST/PAN (Copies to be attached). In absence of these documents, the tender will not be entertained.
 - (iii) Details of current and previous clients are to be submitted by the Agency/Firm.
 - (iv) The agency/firm should have minimum turnover of Rs. 1 crore per annum during the last three years and should enclose proof for the same.
 - (v) The Carpenter and Plumber provided by the firm should possess minimum three years experience in relevant fields.
 - (vi) The firm should not have been blacklisted by any reputed organizations/Department of Govt. of India/PSU/Statutory Bodies nor any criminal case registered against the firm. (Undertaking to this effect is to be attached with the bid).
13. Responsibility of the agency/firm: The agency shall be responsible for providing services of experienced Carpenter and Plumber in the office of DG, CCI, Hudco Vishala, Bhikaji Cama Place, New Delhi.
14. CCI reserves the right to call for services of Carpenter and Plumber on any day/any time to carry out urgent nature of repair works in the O/o DG, CCI. No extra payment will be made by CCI for such a visit by the Carpenter or Plumber for work.
15. The Carpenter and Plumber will require to visit all the floors of DG Office (presently occupied or to be occupied in future) for routine inspection regularly for ensuring effective maintenance. **Necessary tools and equipments require for repair/maintenance work will be provided by the agency.**
16. The Firm/Company shall take necessary safety measures and it will be solely responsible for the safety of Carpenter and Plumber engaged by it. CCI will not be responsible for any loss of life/injury caused during performance of the duty by the Carpenter and Plumber. Compensation/expenditure on treatment on such loss of life/injury will be the sole responsibility of the agency.

17. Rates are to be quoted on the prescribed format given in Annexure -III and must clearly indicate the rates quoted in figures and in words. Cutting/overwriting in Annexure- II & III should be avoided. In case of any cutting/overwriting, the same must be initialed/authenticated.
18. **The items provided/supplied should be of ISI/BIS certified products.** The rates shall not be subject to any variation in price during the period of contract, except in case of taxes. In case of any other items not covered under the list and essentially required to be installed for maintenance, prior approval of CCI is required before execution/installation of the said item. The rates of such items should not be more than MRP/MR for such items.
19. All types of complaints for carpentry and plumbing works shall be attended and repair works shall be carried out on the following time frames:-

Sl	Nature of repair/maintenance works	Time Frame
a	Minor	On the same day of complaint or on next day of the visit of the Carpenter or Plumber.
b	Major	On Saturdays/holidays and within the minimum time frame required for the work/ mutually agreed by CCI and the firm
c	Urgent (both minor and major)	Immediate

20. **Penalty Clause:** In case of non-attendance of Carpenter or Plumber as stipulated in Para 19 above, a penalty of Rs.500/- per day will be imposed for each day of absence in addition to proportionate deduction from the monthly visiting charges (to be calculated @ monthly charges 1/26 or 27 days). **If the firm fails to send carpenter or plumber to attend call of emergency, Contract will be terminated and performance security will be forfeited.**
21. In case the firm fails to carry out repair work and rectify the fault in the time frame given in Para 19 above, CCI shall impose penalty to be determined on the basis of gravity of the complaint. In this regard, decision of the Secretary, CCI shall be final and binding on the service provider.
22. If the firm is unable to rectify the fault, CCI shall be free to hire/engage any other agency for rectification of the fault and the expenses incurred by CCI on this account will be recovered from the firm.
23. **Evaluation Criteria to be adopted by CCI will be as follows:**

Sl	Weightage to be given
(a)	Total of monthly visiting charges of Carpenter and Plumber quoted - 60 %
(b)	Total of rates of carpentry items quoted for single item or unit - 20%
(c)	Total of rates of Plumbing items quoted for single item or unit - 20%
Lowest total of (a) + (b) + (c) will be declared as L1	

24. Payment Terms: Payment will be made on monthly basis. The agency has to submit two separate bills, one for monthly charges for Carpenter and Plumber and other for materials used in the premises to DG, CCI. A list containing details of material used/work done, duly verified by the respective officers/users should be attached with the bills.
25. After award of the contract to the successful bidder, a formal agreement shall be executed by and between the firm and the CCI.
26. The Firm shall be solely responsible for adhering to all the rules and regulation relating to Labour practices and service conditions of its Labour and at no times it shall be the responsibility of CCI.
27. Submission of Tender:
- (i) The tender is a Two Bid Tender, the technical bid as per the format prescribed in Annexure II and Financial Bid in the format as prescribed in the Annexure III must be submitted in separate covers. The cover containing financial bid must be sealed.
 - (ii) Both the covers of financial bid and technical bid alongwith EMD are to be put in a single big envelop superscribed with "Tender for Carpentry and Plumbing works" and must be dropped in the Tender Box kept at 9th floor, Office Block, Tower -1, NBCC Building, Kidwai Nagar (East), New Delhi- 110023 by 03.00 PM on 05.02.2019.
 - (iii) A pre-bid meeting will be held on 31/01/2019 at 04.00 PM in the meeting room at 9th floor, Tower -1, NBCC Building, Kidwai Nagar (East), New Delhi- 110023. The interested bidders may attend the pre-bid meeting in the Tower -1, NBCC Building, Kidwai Nagar (East), New Delhi- 110023
 - (iv) Financial bids of only those bidders who qualify in the technical bids shall be opened.
 - (v) Late/delayed submitted tenders due to any reason, whatsoever will not be accepted/considered, at all under any circumstances.
 - (vi) The tender shall remain open for acceptance for a period of 90 (Ninety) days from the last date of submission of tenders.
28. CCI does not bind itself to accept the Lowest bid or to give any reasons for its decisions. The CCI reserves the right to reject any or all of the tenders received without assigning any reason thereof.
29. In case of any dispute, CCI shall have the right to appoint an Arbitrator whose decision shall be final & binding on both the parties.

Read and understood the
terms & conditions above:

Date:
Place:

(Signature of the authorized person)
With complete address and seal

PROFORMA FOR TECHNICAL BID**Last date & time of submission: 05.02.2019 Upto 3:00 PM****Name of work : Tender for providing Carpentry and Plumbing Service in O/o DG, CCI**

Sl. No.	Particulars	Information/document submitted by the bidder
1.	Name of the Agency	
2.	Office/Company Address and Tel. No. FAX No. and email address	
3.	Name(s) and address of the Proprietor/ Partners with Mobile Numbers.	
4.	GST/PAN No.	
5.	Year of incorporation of the company/experience	
6.	Annual Turnover for last three years	
7.	Past Experience of Plumbing and Carpentry works in Departments/ PSUs/Autonomous Bodies/Reputed Private Organizations.	
8.	Certificate regarding non-blacklisting of the firm by any Govt. Department/PSUs/Autonomous Organization etc. (To be furnished on the letter head of the bidding organization).	
9.	Experience of Plumber/Carpenter proposed to be provided	
10.	Particulars of Demand Drafts annexed as Earnest Money	Amount : DD No. : Issuing Bank with date of issue :

(Copies of relevant documents are to be attached in support of the above information)

Undertaking

I hereby certify that all the information furnished are true to my knowledge. I have no objection to CCI verifying any or all the information furnished in this document with the concerned authorities, if necessary. I also certify that I have understood all the terms and conditions indicated in the tender document and hereby accept the same completely.

(Signature of the authorised person)

With complete address and seal

Tel. No. :

Mobile No.:

Place :

Date :

Carpentry and Plumbing Work in CCI**Proforma for Financial Bid****Last date & time of submission: 05.03.2019 Upto 3:00 PM**

Name of the Firm.....

Visiting Charges: Taxes Should be mentioned separately

1. Carpenter (01) - Rs. _____ Per Month
(Rupees _____)

2. Plumber (01): Rs. _____ Per Month
(Rupees _____)

3. Rates for the items to be provided/supplied on requirement basis**(a) Carpentry**

Sl. No	Name of the work/Item/Specification	Rate per item/unit in Rs.	In words
Steel Almirah			
1	Provision and fixing of Lock		
2	Provision of Handle		
3	Provision of key		
4	Minor Repair		
Steel Filing Cabinet			
5	Replacement of Lock		
6	Replacement of Handle		
7	Provision of key		
8	P/F of New Channel		
9	P/F of Push Button		
Revolving Chair			
10	Replacement of wheel		
11	Replacement of Axle		
12	Replacement of Spring		
13	Replacement of plate		
14	P/F of Hydraulic System		
Spray painting of steel furniture			
15	Steel Almirah (Big size)		
16	Steel Almirah (Small Size)		
17	Steel Filing Cabinet		
18	Steel Chest		

Door Lock			
19	Replacement of Handle		
20	Replacement of Lock		
21	P/F of Godrej Night Latch		
22	Replacement of Door Lock (Godrej)		
23	Replacement of Door Handle (Godrej)		
24	P/F of Door Stopper		
25	P/F of new hinges		
26	P/F of Tower bolt (Godrej)		
Door Closer			
27	P/Fixing of new Door closer		
28	Repair of Door closer		
29	Oiling and Greasing		
Polishing of wooden furniture			
30	Executive Table (more than 6' top)		
31	Executive Table (less than 6' top)		
32	Wooden Chair		
33	Partition Screen		
34	Side Rack		
35	Centre Table		
36	Almirah		
37	Mirror Stand		
38	Corner Table		
39	Conference Table Big size		
40	Conference table Small size		
41	Partition etc. (per sq. ft.)		
42	Polishing of wooden sofa set (Five seater)		
43	Painting /Polishing of brass planter of Big Size		
Repair of furniture			
44	Minor Repair of Chair		
45	Minor Repair of Table		
46	P/F of multipurpose lock (Godrej)		
47	Provision of channel to Computer Table		
48	P/Fixing of ply in Table drawers		
49	P/Fixing of Arm to Chair		
50	P/Fixing of Legs to chair		
51	P/Fixing of Sun mica on wooden table		
52	P/F of new Drawer		
53	P/F of legs to Table		

54	P/F of Ply (commercial)		
55	P/F of new lock to wooden table		
56	P/F of new Kunda Chhapka		
57	Repair of Drawer of wooden table		
58	P/Fixing of wooden board 19 mm (commercial)		
59	P/F of Aluminum Sheet		
60	P/F of Wooden Bracket		
61	P/F Curtain Rod/Aluminums Channel		
62	P/F of 19 mm teak board		
63	P/F of ply (Teak)		
64	P/F of wooden pieces for repair work		
65	P/F of wall catcher		
66	P/F of knob/Handle		
67	P/F of wooden Beading/ Moulding		
68	P/F of wooden Foot rest to table		
69	P/F of legs to sofa		
70	P/F of Padlock		
Total of rate per item/unit			

(b) Plumbing

Sl.NO	Name of the work/item/specification	Rate per item/unit in Rs.	In words
1.	Washbasin Round Regular 18"		
2.	Washbasin Rectangular 18"		
3.	Mixture Trap		
4.	Waste Pipe		
5.	Angle Value		
6.	Bottle Trap		
7.	Connecting Pipes (Copper)		
8.	Connecting Pipes (PVC)		
9.	Caps		
10.	Bottle Trap Pipe (Per inch)		
11.	Soap Dish		
12.	Towel Rod		
13.	Towel Rod bracket		
14.	Wall Mounted WC		
15.	Floor Mounted WC		
16.	Flush Valve		
a.	Big Size		
b.	Small Size		
17.	Two in One bibcock		
18.	Seat Cover		
19.	Large Urinal Pots		
20.	Small Urinal Pots		
21.	Spatter		
22.	Mixture Face		

23.	Paper Holder		
24.	Pedestal		
25.	Liquid Soap dispenser		
26.	Jalli Steel 4		
27.	GI Pipe		
a.	1/2"		
b.	3/4"		
28.	T		
a.	1/2"		
b.	3/4"		
c.	1"		
29.	Elbow		
a.	1/2"		
b.	3/4"		
c.	1"		
30.	Nipples		
a.	3"		
b.	6"		
c.	9"		
d.	12"		
e.	18"		
31.	Union		
a.	1/2"		
b.	3/4"		
c.	1"		
32.	Gate Valve 1"		
33.	Valve Cock		
34.	Hand Shower Pipe		
35.	Hand Shower		
36.	Wash basin Jali		
a.	Steel		
b.	PVC		
Total of rate per item/unit			

**The items provided/supplied should be of ISI/BIS certified products
Taxes should be mentioned separately**

(Signature of the tenderer)

With complete address and seal

Tel. No. :

Mobile No.:

Place:

Date: