



Competition Commission of India

*Hindustan Times House (3rd floor),
18-20, Kasturba Gandhi Marg,
New Delhi – 110 001
Tel.: 011-23473400 Fax : 011-23704686*

No. D-29012/1/2007-CCI

7th May, 2010.

To

(As per list)

**Sub. : Supply/Printing of booklets (pocket size) – reg.
99*******

Sirs,

The Competition Commission of India invite sealed quotations from experienced offset printers for printing and supply of 'Competition Act, 2002' and 'Regulations' in small/pocket size booklets. Detail of printing material and other terms & conditions relating to the award of Contract are given in the Annexure-I and II. However, the prospective bidders may peruse and download the printing material from the official web site of the Commission i.e. 'www.cci.gov.in'.

2. All interested printers are requested to submit their sealed quotations in a single sealed cover to this Office which may be dropped in the Tender Box kept at the Reception (3rd floor) on or before 11.00 AM of **14.05.2010**.

Yours faithfully,

(Virendra Singh)
Under Secretary

Encl: as above.

PRINTING OF BOOKLETS (POCKET SIZE)1. Details of Booklets

	Name of Booklet		No. of pages (excluding cover pages)
1	Competition Act, 2002		The total number of pages may vary in view of small size of pocket booklets.
2	a	The Competition Commission of India (Procedure for Engagement of Experts and Professionals) Regulations, 2009	
	b	The Competition Commission of India (General) Regulations, 2009	
	c	The Competition Commission of India (Meeting for Transaction of Business) Regulations, 2009	
	d	The Competition Commission of India (Lesser Penalty) Regulations, 2009	
	e	The Competition Commission of India (Determination of Cost of Production) Regulations, 2009	

2. Paper

300 Gsm. Art Card for Cover Page
80 Gsm. Super print paper for Inner Pages

3. Color

Cover Page : Four Color
Text : Single Color

4. Lamination

Matt Lamination of Cover Page

5. Quantity

1000 copies each

6. Size of pocket booklets

11.5 Cm. x 7.5 Cm.

7. Binding

Thread binding



सत्यमेव जयते



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ANNEXURE-II

TERMS & CONDITIONS FOR AWARD OF CONTRACT FOR PRINTING OF POCKET SIZE BOOKLETS

1. LAST DATE & TIME OF RECEIPT OF QUOTATIONS : 14.05.2010
: 11.00 AM
2. DATE & TIME OF OPENING OF QUOTATIONS : 14.05.2010
: 11.30 A.M.
3. PLACE OF SUBMITTING QUOTATIONS : Reception of CCI
(above mentioned address)
4. EARNEST MONEY : Rs.5,000
(Rs.Five Thousand only)

(The earnest money must be deposited along with Technical Bid in the form of Demand Draft drawn in favour of 'Competition Commission of India (Competition Fund) Account')

5. RATES QUOTED must be inclusive of all the charges viz., Designing Cover Page, Printing and on site Delivery of the required quantity but excluding the applicable taxes.

6. Two bids viz., Technical and Financial should be submitted in separate sealed cover. Both the bids must be kept in a single cover which may be superscribed as "Quotation for Printing Works". The technical bid (Annexure III) will provide the detail about the Firm, its capacity, printing machines, manpower, clientage, Earnest Money etc. whereas the Financial Bid (Annexure IV) will contain the rates/per hundred of the desired sample. Tender Evaluation Committee will open the Financial Bids of only those bidders who stands qualified on the basis of details provided in Technical Bid.

7. The bidder should have the following qualifications for bidding:
 - a) Shall have been in existence for not less than five years.
 - b) Shall be having sufficient experience and expertise in the relevant field
 - c) Shall have been registered by the competent authority and should have PAN/TAN number, Sales tax registration, VAT registration.
 - d) Shall have experience in dealing with Government Departments.
 - e) It is not blacklisted by any Ministry/Department of the Government of India or any PSU or any other organisation.
8. The price quoted should be exclusive of all taxes. The Government taxes, if any, may be indicated separately.
9. The tender validity period is 90 days from the date of opening of tender. The rates quoted by the bidders will remain valid for a period of 90 days or till the date of finalisation of tender, whichever is later.
10. The selected Firm(s) will be required to supply one sample each of the material being printed for the approval of competent authority. No final printing should be resorted to unless otherwise specifically asked for by the CCI. The selected Firm shall ensure the delivery of the items in the office of the Commission in Hindustan Times House, New Delhi. No separate charges shall be paid for delivery of goods.
11. Supply should normally be made during the office hours on any working day. The Commission will have the authority to place order for supply of items beyond office hours and on holidays, for which, no additional payment will be made.
12. Order for items will be placed on requirement basis. No advance payment will be made by the Commission. Payment will be released only after it is ensured that the items are in order and the quality of items supplied is to the entire satisfaction of the Commission.
13. The Commission will have the authority to cancel any order, if the required items are not supplied on time or do not meet the specifications of the Commission.
14. In the event of different bidders quoting lowest rate for different work, the job will be awarded to the lowest bidders for the respective items of work.
15. The Commission reserves the right to reject any /all offer(s) without assigning any reason thereof. Any enquiry after submission of the tender will not be entertained.

PROFORMA FOR TECHNICAL BID

1. Name of the Firm :
2. Office Address with
Tel./Fax/Mob. Nos
and e-mail ID
3. Name of Representative :
Tel./Fax/Mob. Nos
and e-mail ID
4. Year of Establishment :
5. TIN No./Service Tax/
VAT No. :
6. PAN/TAN No.
7. Past experience with Govt.:
Departments
8. Period of Delivery:
10. Validity period of Offer :
11. Detail of Earnest Money :
12. Details of Printing Machines:
13. Whether Terms & Conditions
issued by CCI are acceptable
to the Firm

(Authorized Signatory)

ANNEXURE-IV

PROFORMA FOR SUBMISSION OF FINANCIAL BID

	Description	Rate/per copy (Rs.)	Total
1	The Competition Act, 2002		
2	The Competition Commission of India (Procedure for Engagement of Experts and Professionals) Regulations, 2009		
	The Competition Commission of India (General) Amendment Regulations, 2009 as amended by the CCI (General) Amendment Regulations, 2009		
	The Competition Commission of India (Meeting for Transaction of Business) Regulations, 2009		
	The Competition Commission of India (Lesser Penalty) Regulations, 2009		
	The Competition Commission of India (Determination of Cost of Production) Regulations, 2009		

(Signature of authorized representative)