



सत्यमेव जयते



## **Competition Commission of India**

*Hindustan Times House (3<sup>rd</sup> floor)*

*18-20, Kasturba Gandhi Marg,*

*New Delhi – 110001*

*Tel : 011-23473690 Fax : 011-23704686*

F.No.D-31013/1/2009-CSD

Dated : 3<sup>rd</sup> February, 2012.

### **NOTICE INVITING TENDER FOR PROVIDING PEST CONTROL SERVICES**

Competition Commission of India invite sealed quotations from reputed and experienced firms to provide pest control services in the Office of the Competition Commission of India at 'Hindustan Times House', 18-20, Kasturba Gandhi Marg, New Delhi – 110 001 and at 'Hudco Vishala' 'B' Wing, 14, Bhikaji Cama Place, New Delhi – 110 066 Details of the services required and other terms and conditions relating to the award of Contract are given in the Annexure –I.

2. Tender Document is available on the website of the Commission i.e. [www.cci.gov.in](http://www.cci.gov.in). The intending bidders may download the tender document containing the terms and conditions and submit the same along with the Tender Document Fee of Rs. 500/- (Rupees Five Hundred only) non-refundable in the form of crossed Demand Draft in favour of "Competition Commission of India (Competition Fund) Account" payable at New Delhi.

3. All interested service providers are requested to submit their sealed quotations as per prescribed procedure to this office on or before **1500 Hrs. of 24.02.2012.**

4. The "Technical Bid" will be opened on the same day i.e. **24.02.2012 at 1530 Hrs.** in the presence of authorized representatives of bidders. The "Financial Bids" of only those firm(s) shall be opened who qualify the eligibility criteria of "Technical Bid" as stipulated in the tender document.

(Virendra Singh)  
Deputy Director



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New Delhi – 110001  
Tel : 011-23473690 Fax : 011-23704686

### **TERMS & CONDITIONS**

1. LAST DATE & TIME OF RECEIPT OF QUOTATIONS : **24.02.2012**  
: **1500 Hrs.**
2. DATE & TIME OF OPENING OF TECHNICAL BID : **24.02.2012**  
: **1530 Hrs.**
3. PLACE OF SUBMITTING QUOTATIONS : Tender Box  
Reception of CCI (3<sup>rd</sup> Floor)
4. LOCATION AND AREA TO BE COVERED

<b>S.No.</b>	<b>Location</b>	<b>Area (Sq.Ft.)</b>
1.	Hindustan Times House 18-20, Kasturba Gandhi Marg New Delhi-110001	47250
2.	'Hudco Vishala' 'B' Wing 14, Bhikaji Cama Place, New Delhi-110066	22393

### **5. SCOPE OF WORK :**

The job of Pest control shall include the following:

- (i) **General Pest Control/Anti Termite** which means eradication of Cockroaches, Mosquitoes, Flies, Lizards, Termite etc through permitted insecticides as per Government of India and WHO norms. The Pest control should cover all the places like spray under the tables, chairs, Almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture and should leave no space unattended.
- (ii) **Rodent Control:** Rodent controlling should be done as per orders and instructions on the subject.
- (iii) Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any cost.

**6. Validity of the contract:** The period of contract shall be for a period of one year from the date of start of contract. However, the contract may be extended for a further period of one year on mutual consent. CCI reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.

## **7. Eligibility conditions**

- a) The bidder shall have an experience of at least 3 years or more in this field. The bidder should submit a performance certificate as in Form I from any 2 Govt. Departments or PSUs (Minimum one year experience in one Govt. Deptt./PSU). The bids received without prescribed performance certificate shall be rejected.
- b) The bidder should have a valid license to stock and use of permissible insecticide for commercial pest control operation.
- c) The bidder should have registered for VAT/Sales Tax/Service Tax with the concerned authorities (Copies to be enclosed with Technical Bid).
- d) The bidders shall provide a List of Customers along with the details of contact person, Tel. Nos., Fax, and complete address.

**8. Earnest Money Deposit (EMD) :** The bidder shall furnish an amount of Earnest Money of Rs.5,000 (Rupees Five Thousand only) by way of Demand Draft drawn in favour of "Competition Commission of India (Competition Fund) Account" payable at New Delhi.

The bid security of the unsuccessful bidder will be discharged/returned subsequent to the award of Contract.

## **9. Submission of Tenders:**

- (i) The technical and financial bids must be submitted in separate sealed cover in the format as prescribed in Annexure-II and Annexure-III respectively.
- (ii) Both the technical and financial bids along with third envelope containing EMD and Tender Fee (if payable) are to be kept in a big sealed envelope.
- (iii) The envelope containing EMD should not be sealed and kept open.
- (iv) The big envelope containing the three envelopes must be superscribed "Tender for Pest Control Services".
- (v) The sealed envelope containing all bids must be dropped in the Tender Box kept at the Reception of CCI at Hindustan Times House (3<sup>rd</sup> Floor) by 1500 Hrs. of **24.02.2012**.
- (vi) Technical bids shall be opened on **24.02.2012** at 1530 Hrs. in the presence of authorized representatives of bidders.
- (vii) Late/delayed tenders due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.

10. Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
11. The pest controlling exercise are to be undertaken on weekly basis, preferably on Saturday/Sunday.
12. The quoted rates should include the cost of pesticides and related labour and transportation charges. The chemicals/pesticides used by the agency be purchased from reputed concern and should be ISI Marked and/or WHO approved.
13. The rates should be mentioned in figures as well as in words exclusive of taxes and levies.
14. **Performance Security:**
  - a. The successful bidder shall be required to deposit an amount equal to 10% of the contract value within 15 days of issue of letter of intent, as Performance Security.
  - b. Performance security shall be submitted in the form of Demand draft drawn in favour of "Competition Commission of India (Competition Fund) Account" and shall be valid for a period of 18 months.
  - c. Performance Security will be discharged after completion of contractor's performance obligations including warranty obligations under the contract.
  - d. If the contractor fails or neglects any of his obligations under the contract, CCI reserve the right to forfeit either whole or any part of Performance security furnished by the bidder as penalty for such failure.
15. **Payment :** Payment to the successful bidder shall be released on Quarterly basis on submission of Log Book for the services rendered in the particular quarter.
16. **Validity of Tender:** Rates quoted by the Firm shall remain valid for a period of 90 days or more.
17. TDS and any other Government levies applicable shall be deducted on bill amount as per Government of India instructions issued from time to time.
18. CCI reserve the right to terminate the Contract at any point of time without assigning any reason.

**PROFORMA FOR TECHNICAL BID**

1. Name of the Firm & Owner :  
(With Tel./Mob. Nos.)
2. Office Address with :  
Tel./Fax/Mob. Nos.
3. Contact Person(s) Name :  
Tel./Fax/Mob. Nos.
4. Past experience with Govt. :  
Departments – Name and  
Period to whom service provided
5. Details of Earnest Money :
6. Whether Terms & Conditions  
issued by CCI are acceptable  
to the Firm
7. Other details, if any

(Signature of Owner/Authorized Representative)

**ANNEXURE – III**

**RATE QUOTATION**

<b>SI No</b>	<b>Building (Ground Floor)</b>	<b>Monthly Rate for Pest control* (inclusive of Rodent Control)</b>
1	2	3
1	Hindustan Times House 18-20, Kasturba Gandhi Marg New Delhi-110001	
2	'Hudco Vishala' 'B' Wing 14, Bhikaji Cama Place, New Delhi	

\*exclusive of Taxes

I have physically inspected the premises and understand the volume of work and I agree to the terms and conditions laid down in the letter inviting NIT.

Signature of Authorized Signatory  
NAME OF THE AGENCY WITH SEAL

Form – I

PERFORMANCE CERTIFICATE

Certified that M/s..... has performed the work of pest control in this PSU/Government Department, satisfactorily for the period from .....to .....

Authorised signatory