



Fair Competition  
For Greater Good

**Competition Commission of India**

9<sup>th</sup> floor, Office Block, Tower-I, NBCC Building  
Kidwai Nagar (East), New Delhi -1100023

Tel: 011-24664100 Fax: 011-20815022

No. CCI-SRO(C)/CIVIL&ELECTRICALWORKS/2021

Date: 05<sup>th</sup> Nov, 2021

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**Notice inviting tender for Civil and Electrical Works in CCI Regional Office at Chennai**

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Competition Commission of India (CCI) intends to engage an agency/contractor for carrying out Civil and Electrical Works in its Regional Office (South), Chennai having address at No.652, BSNL Exchange Building, Nandanam, Chennai – 600035. The estimated value of the works will be Rs.13.8 lakhs approximately.

**2. Scope of work:**

Scope of the work with layout drawings is mentioned at **Annexure- II** of this bid document (enclosed herein)

**3. Eligibility:**

Contractors having experience of successfully executed/completed at least one single order of 80% of the Estimated Value of the works, or two works each of 50% of the Estimated Value of the works or three orders each of 40 % of the Estimated Value of the works, of similar nature in the last three years to any Central/State Government Organizations/Offices/PSU/Public Limited Companies are eligible to participate in the bidding. The agency/contractor must have registered office address in Chennai.

4. **Submission of Tender:** The tender is a Two Bid system and the interested agencies/contractors are required to submit their tender in two separate envelopes in the manner explained at Para 24 of this tender notice. **Sealed tenders complete in all respect must be submitted latest by 26 November 2021 upto 12.00 PM** in the Tender Box placed at the Reception of Regional Office (South), No.652, BSNL Exchange Building, Nandanam, Chennai – 600035 Tamilnadu. The Technical Bids shall be opened by the Standing Committee constituted by CCI for the purpose or by the officers nominated by the Committee on the same day. The date and time of opening of Financial Bids will be informed after evaluating the Technical Bids by the Standing Committee appointed for this purpose. The Financial Bids of only those agencies/contracts who have qualified the eligibility criteria of 'Technical Bids' as stipulated in the tender document shall be opened. Incomplete & conditional tenders and tenders received without EMD shall be summarily rejected. The CCI reserves the right to reject any or all the tenders without assigning any reason thereof.

5. A Pre Bid Meeting will be held on 15 November 2021 at 04.00 PM in Regional Office (South), Chennai at No.652, BSNL Exchange Building, Nandanam, Chennai – 600035. with

a view to familiarise the prospective agencies/contracts with the requirement of the office/scope of work and address the related doubts, if any. The bidders can also physically inspect the work premises during working hours on any working day and ensure the quantity and scope of the work before bidding.

Deputy Director

Terms and Conditions

1. Date and Time of Pre-Bid Meeting : 15<sup>th</sup> November,2021, 04:00 PM
2. Last Date & Time of Submission of Tender : 26<sup>th</sup> November,2021, 12:00 PM
3. Date & Time of opening of Technical Bid : 26<sup>th</sup> November,2021, 12:30 PM
4. Place of submission of Bids : Regional Office (South), Chennai  
No.652, BSNL Exchange Building,  
Nandanam, Chennai – 600035
5. Tender must be submitted on the Tender documents issued by CCI/downloaded from the website of CCI i.e. [www.cci.gov.in](http://www.cci.gov.in) under "**what's New**". Submission of tender by FAX/Mail is not acceptable.
6. Omission, neglect or failure on the part of the bidder to obtain requisite reliable and full information on any matter affecting his/her tender, shall not relieve the bidder, from any liability of successful completion of the work as per the scope of work.
7. Scope of work: The bidders are requested to go through the 'Scope of Work' and layout drawings given at Annexure -II and 'Terms and conditions' of the bid before submitting their offer/bid. Any clarification, if required, may be obtained prior to filing of bid from the CCI, Regional Office Chennai or during pre-bid meeting. No claim whatsoever on such account shall be entertained by the CCI in any circumstances.
8. Earnest Money Deposit (EMD): The bidder shall furnish a Bid Security Declaration as per the format provided in the Annexure V Performance Security
9. Performance Security: The agencies/contractors selected for the work shall deposit Performance Security equivalent to 2% of the total work value in the form of Fixed Deposits/Online Payment favoring "Competition Commission of India . The successful bidder should furnish Performance Security at the time of accepting the work order. The Performance Security shall be released by CCI after successful and satisfactory completion of the assigned work, without interest and subject to the conditions that no losses are incurred to the CCI due to the agency/Contractor or their employees and all statutory dues have been cleared.
10. The bidders should sign all the pages with seal and submit acceptance for terms and conditions of the bid as stipulated. The bid submitted without the acceptance of t h e terms and conditions shall be summarily rejected.
11. CCI reserves the right to accept or reject any or all bids in part or in total without assigning any reason thereof.

## 12. Rate / Price

- (a) The bidders are required to quote total prices for (i) Civil Works and (ii) Electrical works separately. Combined lowest price quoted for both Civil and Electrical works will be declared as L1 bidder.
- (b) The price to be quoted shall remain firm without the price variation clause. The bidders should not claim for any price variation / escalation after award of the work.
- (c) The bid submitted with a price variation/escalation clause will be rejected.
- (d) Bid / price quoted by the bidder shall remain valid for 90 days from the date of opening of the tender for the purpose of acceptance and award of work; validity beyond 90 days from the date of opening shall be by mutual consent. No price variation / cost escalation is accepted.
- (e) The prices quoted by the bidder should be inclusive of transportation charges, insurance, Labour cost and any other statutory levies etc. GST should be mentioned separately.
- (f) The price bid should be placed in a separate sealed cover and price bids attached with technical bid in open way will be rejected.

## 13.. Execution of work:

- i. Time period of completion: The successful bidder shall execute and complete the work as per specification/Scope of work mentioned in Annexure-II to the satisfaction of the CCI within a period of 30 days from the date of award of work. The successful bidder shall not sub-contract the work in whole or in part to any entity.
- ii. The successful bidder to whom the work is awarded shall have to execute the work as per the work order and the terms & conditions of this tender document.
- iii. The CCI will not be responsible for the loss, breakage/damage of any goods during the transit.
- iv. No extra cost at any stage shall be given for transportation; cost of laborer, insurance etc., as the rates quoted is all inclusive price.
- v. The contractor should bring all the supporting materials and logistics for carrying out the work.

## 14. Variation in quantity / scope of work:

The quantity mentioned in the scope of work/layout drawings is approximate. Bidders are requested to visit the site for verifying actual the quantity and familiarize

15. Penalty for Delay in completion of work

As mentioned in Para 13 the work in all respect should be completed within a period of 30 days from the date of issue of work order. For delay in completion of work beyond 30 days, a penalty of @ 1% of order value per week or part thereof, subject to the maximum of 3% of the order value shall be deducted, beyond which, entire Performance Security Performance Security will be forfeited.

16. Extension of work completion time

Except for Force Majeure normally no time extension shall be granted. However, CCI reserves the right accept/reject request for extension of time limit for completion of work, if any from the successful bidder.

17. Work Completion Certificate

The successful bidder is required to submit a work completion certificate to CCI within 1 week of completion of the work for inspection by CCI and issue of successful work completion certificate by CCI for facilitation of payment process. The work must be completed in all respects and after completion the site must be cleared and cleaned.

18. Payment terms

**No advance payment will be made.** 90% of total payment shall be made against the final bill within 30 days from the date of completion of the work to the satisfaction of CCI and issue of satisfactory work completion certificate by CCI. 10% of total payment amount shall be withheld for a period of six months as defect liability and for defective work corrections, if any during the period.

19. Guarantee Period

Guarantee period should be six months from the date of completion of the works against poor workmanship, poor performance, and in case of deficiencies are found during guarantee period, the same shall be rectified free of cost by the agency/Contractor at their own cost and risk.

20. Quality assurance:

The successful agency/contractor should ensure the quality of material and as per the BIS/ISI Standards wherever make of the materials are not specified.

21. Right to accept or reject tender:

CCI does not bind itself to accept the Lowest bid or to give any reasons for its decisions. The CCI reserves the right to reject any or all of the tenders received without assigning any reason thereof.

22. Safety Regulations:

(i) The agency/Contractor shall take necessary safety measures and it will be solely responsible for the safety of the laborers/workers engaged by them. CCI will not be responsible for any loss of life/injury caused during performance of the duty by the laborers/workers Compensation/expenditure on treatment on such loss of life/injury will be the sole responsibility of the agency/contractors.

(ii) Logistic Items/infrastructure to carry out the civil/electrical works as specified in the bid should be arranged by the successful bidder. CCI will not provide any materials or manpower at any stage.

23. Evaluation Criteria:

**Combined lowest total of the prices quoted for (i) Civil work and (ii) Electrical work will be selected as L1 bidder and awarded the work**

24. Submission of Tender:

(i) The tender is a Two Bid Tender, the technical bid as per the format prescribed in Annexure III and Financial Bid in the format as prescribed in the Annexure IV must be submitted in separate covers. The cover containing financial bid must be sealed.

(ii) The technical bid alongwith Demand Draft for EMD to be put in a one envelop, and financial bid shall be placed in a second sealed envelope. Both the envelopes should be placed in one sealed envelope superscribed "Tender for Civil and Electrical works" at SRO (C) and must be dropped in the Tender Box kept at reception of the O/o Competition Commission of India, Southern Regional Office, Chennai, BSNL Exchange Building, No.652, Anna Salai, Chennai – 600035 on or before 26<sup>th</sup> November,2021 till 12:00 PM.

(iii) A pre-bid meeting will be held on 15<sup>th</sup> November,2021 at 04:00 PM in the reception of the O/o Competition Commission of India, Regional Office-South, BSNL Exchange Building, No.652, Anna Salai, Chennai – 600035, Tamilnadu.

(iv) Financial bids of only those bidders who qualify in the technical bids shall be opened.

(v) Late/delayed submitted tenders due to any reason, whatsoever will not be accepted/considered, at all under any circumstances.

(vi) The tender shall remain open for acceptance for a period of 90 (Ninety) days from the date of opening of the tender

25. The successful contractor/agency should indemnify/keep indemnified and hold CCI harmless from any liability claim, demands for damages caused by contractor/agency to a third part asset due to commission or omission by the act of contractor/agency during the execution of work.

26. CCI does not bind itself to accept the Lowest bid or to give any reasons for its decisions. The CCI reserves the right to reject any or all of the tenders received without assigning any reason thereof.
  
27. The agency/contractor should not be blacklisted of the firm by any Government Department/PSUs/Autonomous Organization etc. A certificate should be submitted by the agency/contractor to this effect alongwith the technical bid.
  
28. Except as otherwise provided elsewhere in the Tender document, if any dispute, hereinafter arises between the Parties, which cannot be mutually resolved, shall be settled in accordance with the provisions of Arbitration and Conciliation Act, 1996 (as amended from time to time).

Read and understood the terms & conditions above:

Date:  
Place:

(Signature of the authorized person)  
With complete address and seal

Scope of Work

Brief detail of requirements:

A space of 1783 Sq.fts required to be suitably renovated for setting up of office by necessary civil works such as tile flooring, repairing/replacing of existing false ceilings, painting, provision of 04 officers cabin (Half walled) by partition, construction of pantry and toilet, complete electrical works (concealed) with provision of new switch boards and electrical points as per requirement, termite control and etc. The **approximate quantity** of the required work is as follows:-

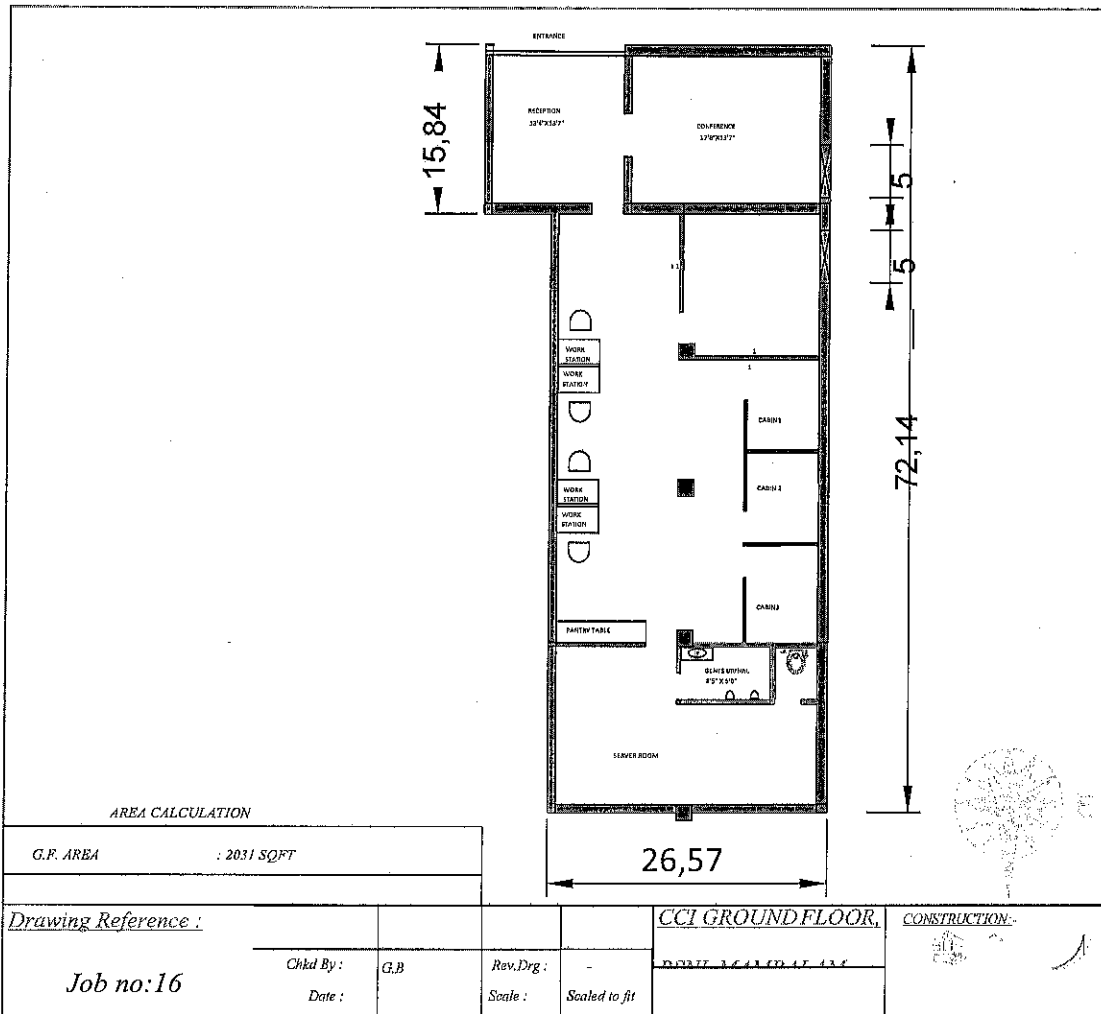
Sl	Name of the work	Unit	Area
	(A) CIVIL		
1	FLOORING WORKS WITHOUT PROPOSED TOILET AREA		
	2 X 2 VITRIFIED TILES SUPPLY, SURFACE PREPARATION AND LAYING	SFT	1761
2	PAINTING WORKS WITHOUT RECEPTION AND ROOM TOTAL SCRAPPING, 2 COAT PUTTY, 1 COAT PRIMER 2 COAT COLOUR EMULSION PAINT INCLUDING CEILING	SFT	1380
3	NEW FALSE CEILING WORK 2X2 SLAB WITH FRAMES SUPPLY AND FIXING FRONT 2 ROOMS ONLY	SFT	431
4	REPAIR/REPLACEMENT WORK OF EXISTING FALSE CEILING ESTIMATED FOR OFFICE AREA	SFT	1000
5	EXISTING PARTICIAN REMOVAL	SFT	250
6	CABIN PARTICIAN FRAME WITH PVC COVERS WITHOUT DOORS 43 X 5' HEIGHT	SFT	300
7	PANTRY GRANITE TOP WITH SINK AND WATERLINE	SFT	20
8	EXISTING MICA REMOVAL AND REPLACING WITH NEW MICA SHEET	SFT	930
9	EXISTING WINDOW REMOVAL AND REPLACING WITH NEW UPVC WINDOW 2 NOS	SFT	72
10	TOILET WORKS	SFT	71
	CIVIL PARTICIAN AND BRICK WORK WITH PLASTERING TILES WORK WALL 217 SFT + 71 FLOOR	SFT	342
	PLUMBING WORKS WITH FINOLEX PIPES AND 2X2 CEMENT CHAMBER WITH CONNECTION TO MAIN LINE 40 FT APPROX	FT	40
	DOOR WITH FRAME SUPPLY AND FIXING 2 NOS + 2 VENTILATOR		As per drawing
	PAINTING		-do-
	CLOSET, WASHBASIN, URINALS SUPPLY AND FIXING PARRYWARE		-do-
11	TERMITE CONTROL	SFT	1832



	(B) ELECTRICAL, INTERNET AND TELEPHONE		
1	ELECTRICAL WORKS TOTAL REWIRING WITH NEW SWITCH BOARD METAL BOX FIXING, MAIN BORD WIRING. DB BOX FIXING ANCHOR ROMA, ORBIT WIRES	SFT	1832
2	INTERNET AND TELEPHONE CONDUITING FOR ALL WORKSTATION	FT	350
3	SPOTLED LIGHT SUPPLY AND FIXING	NOS	30

The quantity of work/area mentioned are approximate and tenderers are requested to visit the site and ascertain the actual quantity/work before quoting the rates.

LAYOUT DRAWING FOR CIVIL ELECTRICAL REPAIR WORKS IN THE  
REGIONAL OFFICE OF CCI AT CHENNAI



PROFORMA FOR TECHNICAL BID

Last date &amp; time of submission: \_\_\_\_\_

Name of the work : Civil and Electrical Works in SRO, Chennai

Sl. No.	Particulars	Information/document submitted by the bidder
1.	Name of the Agency /Contractor	
2.	Office/Company Address and Tel. No. FAX No. and email address	
3.	Name(s) and address of the Proprietor/ Partners with Mobile Numbers.	
4.	GST/PAN No.	
5.	Years of Experience	
6.	Past Experience for similar works Central/State Government Organisations/Offices/PSU/Public Limited Companies Etc for the last three years .	
7.	Whether Certificate regarding non-blacklisting of the firm by any Govt. Department/PSUs/Autonomous Organization etc attached ?	
8.	Security Declaration	Attached or not

(Copies of relevant documents are to be attached in support of the above information)

Undertaking

I hereby certify that all the information furnished are true to my knowledge. I have no objection to CCI verifying any or all the information furnished in this document with the concerned authorities, if necessary. I also certify that I have understood all the terms and conditions indicated in the tender document and hereby accept the same completely.

(Signature of the authorised person)

With complete address and seal

Tel. No. :.....

Mobile No.: .....

Place : .....

Date : .....

PROFORMA FOR FINANCIAL BID

Last date & time of submission: \_\_\_\_\_

Name of the work : Civil and Electrical Works in SRO, Chennai

To

The Competition Commission of India  
New Delhi

Dear Sirs, Having examined the Tender Documents consisting of the Tender Notice, Instructions to Bidder, Eligibility Conditions , scope of work, Layout Drawing and technical specifications and other General Conditions, Time Schedule for completion of the work and having understood the provisions of the said Tender Documents and having thoroughly studied the requirements of Southern Regional Office of CCI at BSNL Exchange Ground Floor, No.652, Anna Salai, Nandanam Chennai – 600035 relative to the work tendered for in connection with the Civil and Electrical Works and having conducted a thorough study of the job site(s) involved, the site conditions, all other facilities and things whatsoever necessary for or relative to the formulation of the tender of the performance of work, I/we hereby submit my/our tender offer for the performance of proposed work in accordance with the terms and conditions and within the time mentioned in the Bid Documents:-

Sl	Name of the work	Lumpsum cost in Rs.	costs in word
1	Civil Works		Rupees
2	Electrical Works		
	GST		
	Total price inclusive of GST		

2. I/we also undertake that the price quoted are inclusive of transportation charges, insurance, Labour cost and any other statutory levies and will not claim any increase and escalation after award of the work.

(Signature of the Authorized person)  
With complete address and seal  
Tel. No :.....  
Mobile No.: .....

Place : .....  
Date : .....

**Bid-Security Declaration**

To

The Competition Commission of India  
9<sup>th</sup> Floor, Office Block I  
Kidwai Nagar East  
New Delhi - 110023

Reference: CCI Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_  
Our Bid No. \_\_\_\_\_ dated \_\_\_\_\_.

I/We , ..... irrevocably declare as under: I/We understand that, as per Para 8 of Tender/bid conditions, bids must be supported by a Bid Security Declaration in lieu of Earnest Money Deposit .I/We hereby accept that I/We may be disqualified from bidding for any contract with you for a period of One Year from the date of disqualification as may be notified by you (without prejudice to CCI's rights to claim damages or any other legal recourse ) if,

- 1) I am /We are in a breach of any of the obligations under the bid conditions,
- 2) I/We have withdrawn or unilaterally modified/amended/revised, my/our Bid during the bid validity period specified in the form of Bid or extended period, if any.
- 3) On acceptance of our bid by CCI, I/we failed to deposit the prescribed Performance Security or fails to execute the agreement or fails to commence the execution of the work in accordance with the terms and conditions and within the specified time.

Signature:

Name \_\_\_\_\_

Designation of the  
authorized person \_\_\_\_\_

Dated \_\_\_\_\_

