



Fair Competition
For Greater Good

Competition Commission of India

Hindustan Times House, 3rd Floor,
18-20, Kasturba Gandhi Marg, New Delhi - 110 001

Tel: 011-23473600 Fax: 011-23704686

D-13021/4/2010-CSD

Date: 24th February, 2015

Notice inviting tender for Provision of Electrical Maintenance Service.

The Competition Commission of India (CCI) intends to hire an agency for providing Electrical Maintenance Service in its office in Hindustan Times (HT) House, K G Marg, New Delhi-110001 and O/o Director General, CCI, HUDCO Vishala, Bhikaji Cama Place, R K Puram, New Delhi-110066. The electrical maintenance service include deployment of two skilled electricians (one each in HT House and Bhikaji Cama Place) on monthly charges basis and provision/supply of electrical items for maintenance/repair/replacement on requirement basis. The terms and conditions have been indicated in Annexure-A. The criteria for electrician and details of electrical items normally required for maintenance/repair work are indicated in Annexure-B. Reputed agencies of with minimum 3 years experience or more for similar works in reputed organizations may apply. An EMD of Rs.10,000/- (Rupees ten thousand only) in the form of Demand Draft/Pay Order in favour of Competition Commission of India (Competition Fund) A/c payable at New Delhi must be attached. Interested agencies must enclose the details of firms as per Annexure-C and Demand Draft towards EMD amount. The financial bid shall be submitted in the Annexure-D.

Sealed tenders complete in all respect must be submitted to Commission Office's reception (3rd Floor) at Hindustan Times Building, 18-20, Kasturba Gandhi Marg, New Delhi-110001 latest by 23.03.2015 upto 03.00 PM. The bids shall be opened on the same day at 3.30 PM. Incomplete & conditional tenders shall be summarily rejected. The CCI reserves the right to reject any or all the tenders without assigning any reason thereof.

Surender Singh
(Surender Singh)
Assistant Director (CS)

Terms and Conditions

1. Last Date & Time of Receipt of Tender: 23/03/2015 at 15:00 hrs.
2. Date & Time of Opening of bids: 23/03/2015 at 15:30 hrs.
3. Date & Time of Pre-bid meeting: 18/03/2015 at 16:00 hrs.
4. Place of Submission & Opening of Bids: Reception of CCI (3rd Floor)
Hindustan Times House, 18-20
Kasturba Gandhi Marg
New Delhi - 110001
5. Eligibility Conditions:
 - (i) The firm should be registered in Delhi and should have an office in Delhi/NCR.
 - (ii) The electricians should possess Competency Class-II (Electrician) certificate issued by Chief Electrical Inspectorate of Govt of Delhi.
 - (iii) The agency/firm should have experience of at least 3 years in the relevant field and enclose proof of having worked with reputed organizations/department of Govt. of India/PSU/Statutory Bodies. A proof of date of incorporation of the firm shall be enclosed with the bid.
 - (iv) The Agency/Firm should be registered under Service Tax Registration/TIN/VAT Registration (Copy to be attached)
 - (v) The details of inputs/information required to be submitted by the agency/firm are listed in the format at Annexure-C.
 - (vi) Details of current and previous clients are to be submitted by the Agency/Firm.
6. Earnest Money Deposit (EMD): The bidder shall furnish an amount of Rs.10,000/- (Rupees ten thousand only) by way of Demand Draft drawn in favour of "Competition Commission of India (Competition Fund) Account" payable at New Delhi. The EMD of the unsuccessful bidder will be returned subsequent to the award of the contract to the successful bidder. The EMD of the successful bidder will be returned on submission of performance guarantee.
7. Performance Guarantee: The agency selected for the work shall deposit a performance guarantee equivalent to 10% of the total value of the work in the form of the Bank Guarantee issued by a nationalized bank. The performance guarantee shall be valid at least for a period of three years. The performance guarantee will be released by CCI after the period of one year are over and without interest, subject to the conditions that no losses are incurred to the CCI due to Firm/Company or their employees and no statutory dues on account of service to CCI pending against the agency/firm.
8. The contract will be awarded for a period of one year initially. However, on the basis of performance of the agency, it can be renewed for further period of one or more years, solely at the discretion of CCI on mutually agreeable terms. The contract either in full or in part shall not be sublet or assigned under any circumstances.

9. The contract may be terminated at one month's notice by the Competition Commission of India if any of the stipulated conditions agreed upon by the selected agency is not met to the satisfaction of CCI or even without assigning any reason thereof by the CCI. In case of termination/withdrawal of service within the contract period by the agency, three months prior notice must be given by the agency.
10. The electricians deployed will report to duty on all working days to Corporate Services Division at 9.30 AM in CCI Office and to the officer assigned for the purpose in DG office at Bhikaji Cama Place and will remain in the respective offices till 7.00 P.M or as instructed by CS Division/Officer assigned. The electricians may also be required to attend office on holidays, in case such need arises.
11. In case of deployed electricians are unable to attend duty, equally qualified substitute is to be provided by the agency. In case of non-deployment of Electricians, a penalty of Rs.500/- per electrician per day will be imposed for each day of absence in addition to proportionate deduction from the monthly charges (to be calculated @ monthly charges /26 or 27 days).
12. The electricians deployed in CCI Office and DG Office will be required to visit all the floors of their respective offices for inspection regularly, for ensuring effective maintenance. **Necessary tools and equipments required for repair/maintenance work will be provided to the electricians by the agency.**
13. The agency/firm shall take necessary safety measures and it will be solely responsible for the safety of electrician engaged by it. CCI will not be responsible for any loss of life/injury to the electricians or any third person caused during performance of the duty by the electricians. Compensation/expenditure on treatment on such loss of life/injury will be the sole responsibility of the agency.
14. The items provided/supplied should be of ISI/BSI certified products and meeting prescribed energy efficiency. The rates shall not be subject to any variation in price during the period of contract, except in case of taxes.
15. **Evaluation Criteria for arriving at L1 to be adopted by CCI will be as follows:**

Sl	Weightage	Method
(a)	60% to Hiring of Electricians quoted in Sl No.1 of Annexure D	Rate per Electrician per month x 2 x 60 divided by 100
(b)	Cost of Electrical items quoted for 43 items mentioned in Sl No 2 of the Annexure D - 40%	Total of rates quoted per unit for all items x 40 divided by 100
The Lowest total of (a + b) will be the L1		

16. Payment Schedule: Payment to the agency will be made on monthly basis. The agency/firm has to submit two separate monthly bills, one for hiring charges for both electricians and other for materials used in both the premises (to **CS Division in CCI office**). A list containing details of material used/work done, duly verified by the respective officers/users should be attached with the bills.

17. Responsibility of the Agency/Firm:

- (i) Tenders should be filled with neat, legible and correct entries both in figure as well as in words. Alteration, erasers and indistinct figures should be avoided. Any correction in the quoted words by the tenderers shall be made in ink only and shall be signed by the tenderer/authorised person.
- (ii) The submission of tender by a tenderer implies that he had read this notice and the Terms and Conditions of the contract and has made himself/herself aware of the scope and specifications of the work to be done and of the local conditions of the work place.
- (iii) Tender must be submitted on the Tender documents issued by CCI/downloaded from the website of CCI. Intimation of tender by FAX/Mail is not acceptable.

18. Submission of Tender:

- (i) The technical bid as per the format prescribed in Annexure C and Financial Bid in the format as prescribed in the Annexure D must be submitted in separate covers. The cover containing financial bid must be sealed.
 - (ii) Both the covers of financial bid and technical bid alongwith EMD are to be put in a single big envelop superscribed with "Tender for Electrical Maintenance Service' and must be dropped in the Tender Box kept at the Reception of CCI at Hindustan Times House (3rd Floor) by 15 Hrs on 23/03/2015.
 - (iii) A pre-bid meeting will be held on 18/03/2015 at 16.00 hrs by Deputy Director (CS). The interested bidders may attend the pre-bid meeting in the O/o CCI at 3rd Floor, Hindustan Times House, KG Marg, New Delhi - 100001.
 - (iv) Financial bids of only those bidders whose technical bids are acceptable/qualified will be opened.
 - (v) Late/delayed submitted tenders due to any reason, whatsoever will not be accepted/considered, at all under any circumstances.
 - (vi) The tender shall remain open for acceptance for a period of 90 (Ninety) days from the last date of submission of tenders.
19. CCI does not bind itself to accept the lower-bid or to give any reasons for its decisions. The CCI reserves the right to reject any or all of the tenders received without assigning any reason thereof.

20. In case of any dispute, CCI shall have the right to appoint an Arbitrator whose decision shall be final & binding on both the parties.

21. CCI reserves the right to cancel/withdraw the present tender at any stage without assigning any reason thereof.

Read and understood the terms & conditions above:

(Signature of the authorized person)
With complete address and seal

DETAILS OF REQUIREMENT**1. Skilled Electrician 02 Nos (one each in HT House and Bhikaji Cama Place):**

Should possess Competency Class-II (Electrician) certificate issued by Chief Electrical Inspectorate, Government of NCT of Delhi.

2. Details of Electrical items (To be provided/supplied on requirement basis):

S. No	Name of the item	S. No	Name of the item
1	Tube light 36w 4ft.	24	Modular Switch 16 amp -R
2	Tube light 18w 2ft.	25	Modular Socket 16 amp -R
3	TS 20w Tube	26	Modular Socket 16 amp C
4	TS 20w Fixture	27	Modular switch 16 amp C
5	Electronic Tube Fixture with Tube 36w	28	Modular Socket 10 amp 5 pin
6	CFL Tube 15w	29	Modular Pate T-6 mounted horizontal
7	CFL Tube E 27 15w	30	Modular Pate T-3 mounted horizontal
8	Starter s10 40w	31	PVC box 8 Modular hor1zantal
9	Starter s2 18w 110v	32	PVC box 6 Modular hor1zantal
10	Choke 40w copper	33	PVC box 3 Modular
11	Choke Electronic 40w	34	PVC Channel 1"
12	Choke 18w copper	35	Wireless Remote Bell
13	Choke 11w copper	36	Bell Indicator with Box.
14	Electronic Choke for 2x PLC 18w	37	2 Core parallel wire PVC copper 23'76
15	Electronic Choke for 2x PLL 18w	38	3 Core wire round flexible PVC copper 40/76 or 1.5 mm
16	Electronic choke for 2x18w TLD	39	3 Core wire round flexible PVC copper 70/76 2.5 mm
17	Pl-c 18w 2 pin / 4 pin	40	Single Pace MCP 16 amp/32amp
18	Pl-s 9w and 11 w	41	Double Pace MCB 32 amp
19	Pll 36w 4 pin	42	Double Pace MCB 63 amp
20	Pll 18w 4 pin	43	Double Pace MCB 4 pole 63 amp
21	Modular Switch 20 amp and 6 amp		
22	Modular Socket 20 amp 6 pin		
23	Modular Switch 10 amp		

DETAILS OF THE FIRMS SUBMITTING TENDERLast date & time of submission: 23 .03.2015 Upto 3:00 PM

Name of work : Limited Tenders for Electrical Maintenance Service

Sl. No.	Particulars	Information/ document submitted by the bidder
1.	Name of the Agency with Registration No. (with documentary proof to be attached)	
2.	Office/Company Address and Tel. No.	
3.	Name(s) of the Proprietor/ Partners	
4	Details of Certificates of Competency Class-II issued by Chief Electrical Inspectorate, Govt of Delhi for electricians (Copies to be attached)	
5.	Service Tax/TIN/VAT/PAN No. (with documentary proof to be attached)	
6.	Past Experience of Electrical Maintenance Work in Govt. Departments/ PSUs/ Autonomous Bodies/Reputed Private Firms.	
7.	Certificate regarding non-blacklisting of the firm by any Govt. Department/PSUs/ Autonomous Organization etc. (To be furnished on the letter head of the bidding organization).	
8.	Particulars of Demand Drafts annexed as Earnest Money	Amount : DD No. : Issuing Bank with date of issue :

(Signature of the tenderer)

With complete address and seal

Tel. No. :

Mobile No.:

Place :

Date :

Electrical Maintenance Work in CCI**Proforma for Financial Bid**

Last date & time of submission: 23.03.2015 Upto 3:00 PM

Name of the Firm.....

1. Electrician (02) - Rs. _____ Per Month/per Electrician

2. Electrical Items: (To be provided/supplied on requirement basis):

S. No	Name of the item	Rate per unit in figure	in words
1	Tube light 36w 4ft.		
2	Tube light 18w 2ft.		
3	TS 20w Tube		
4	TS 20w Fixture		
5	Electronic Tube Fixture with Tube 36w		
6	CFL Tube 15w		
7	CFL Tube E 27 15w		
8	Starter s10 40w		
9	Starter s2 18w 110v		
10	Choke 40w copper		
11	Choke Electronic 40w		
12	Choke 18w copper		
13	Choke 11w copper		
14	Electronic Choke for 2x PLC 18w		
15	Electronic Choke for 2x PLL 18w		
16	Electronic choke for 2x18w TLD		
17	PI-c 18w 2 pin / 4 pin		
18	PI-s 9w and 11 w		
19	Pll 36w 4 pin		
20	Pll 18w 4 pin		
21	Modular Switch 20 amp and 6 amp		
22	Modular Socket 20 amp 6 pin		

S. No	Name of the item	Rate per unit in Figure	In words
23	Modular Switch 10 amp		
24	Modular Switch 16 amp -R		
25	Modular Socket 16 amp -R		
26	Modular Socket 16 amp C		
27	Modular switch 16 amp C		
28	Modular Socket 10 amp 5 pin		
29	Modular Pate T-6 mounted horizontal		
30	Modular Pate T-3 mounted horizontal		
31	PVC box 8 Modular hor1zantal		
32	PVC box 6 Modular hor1zantal		
33	PVC box 3 Modular		
34	PVC Channel 1"		
35	Wireless Remote Bell		
36	Bell Indicator with Box.		
37	2 Core parallel wire PVC copper 23'76		
38	3 Core wire round flexible PVC copper 40/76 or 1.5 mm		
39	3 Core wire round flexible PVC copper 70/76 2.5 mm		
40	Single Pace MCP 16 amp/32amp		
41	Double Pace MCB 32 amp		
42	Double Pace MCB 63 amp		
43	Double Pace MCB 4 pole 63 amp		
	Total		
	Discount, if any		
	Net Total		