



सत्यमेव जयते



Fair Competition
For Greater Good

Competition Commission of India

Hindustan Times House, 3rd Floor,

18-20, Kasturba Gandhi Marg, New Delhi - 110 001

Tel: 011-23473600 Fax: 011-23704686

D-14014/1/2015-CSD (65A)

Date: 07 March, 2016

Notice inviting tender for Carpentry and Plumbing work.

The Competition Commission of India (CCI) intends to hire an agency for providing Carpentry and Plumbing service on contract basis in its offices at Hindustan Times (HT) House, K G Marg, New Delhi-110001 and O/o Director General, CCI, HUDCO Vishala, Bhikaji Cama Place, R K Puram, New Delhi-110055. The service includes provision of one skilled Carpenter and one skilled plumber on monthly charge basis and provision/supply of carpentry and plumbing items for maintenance/repair/replacement on requirement basis. The terms and conditions have been indicated in Annexure-I. Reputed agencies with minimum 3 years experience for similar works in reputed organizations may apply. The approximate value of the tender is 5 (five) lakh per annum. An EMD of Rs.25,000/- (Rupees twenty five thousand only) in the form of Demand Draft/Pay Order in favour of Competition Commission of India (Competition Fund) A/c payable at New Delhi must be attached. The interested agencies must enclose the details of firms as per Annexure-II and Demand Draft towards EMD amount. The financial bid shall be submitted in the Annexure-III.

The tender is a Two Bid system and the interested agencies are required to submit their tender in two separate envelopes in the manner explained at Para 28 of this tender notice. **Sealed tenders complete in all respect must be submitted latest by 31. 03.2016 upto 03.00 PM** in the Tender Box placed at the Reception of CCI (3rd floor) at H.T. House, 18-20, K.G Marg, New Delhi - 110001. The Technical Bids shall be opened on the same day at 03.30 PM. The date and time of opening of Financial Bids will be informed after evaluating the Technical Bids by the Committee appointed for this purpose. The Financial Bids of only those firm(s) shall be opened who qualify the eligibility criteria of 'Technical Bids' as stipulated in the tender document. Incomplete & conditional tenders and tenders received without EMD shall be summarily rejected. The CCI reserves the right to reject any or all the tenders without assigning any reason thereof.

A Pre Bid Meeting will be held at 1600 Hrs on **23.03.2016** in Room No.375 (3rd Floor), HT House, KG Marg, New Delhi with a view to familiarise the prospective firms with the requirement of the office/scope of work and also to answer queries.

(Surender Singh)

Assistant Director (CS)

Terms and Conditions

1. Date and Time of Pre-Bid Meeting : 23/03/2016 at 04.00 PM
2. Last Date & Time of Submission of Tender : 31/03/2016 at 03.00 PM
3. Date & Time of opening of Technical Bid : 31/03/2016 at 03.30 PM
4. Place of submission of Bids : Reception of CCI (3rd Floor)
Hindustan Times House
18-20, Kasturiba Gandhi Marg
New Delhi - 110 001
5. **Tender must be submitted on the Tender documents issued by CCI/downloaded from the website of CCI. Intimation of tender by FAX/Mail is not acceptable.**
6. Omission, neglect or failure on the part of the bidder to obtain requisite reliable and full information on any matter affecting his/her tender, shall not relieve the bidder, from any liability in respect of the contract.
7. **Scope of work:** CCI is functioning at 4 Floors of HT House (3rd, 4th, 7th & 11th), having total area of 52750 Sqft with staff strength of 250 (approx.) and DG, CCI functioning in ground, 1st, 2nd and 3rd floors of HUDCO Visala at Bhikaji Cama Place, having total area of 23000 Sqft with staff strength of 80 (approx.). The responsibility of the agency/firm is to provide services of technically qualified and experienced Carpenter and Plumber for preventive maintenance, to carry out repair works within the premises and to attend emergency nature of works as and when required by CCI.
8. **Validity of the Contract:** The contract will be awarded for a period of one year initially. However, based on satisfactory performance can be renewed for further period of one or more years, solely at the discretion of CCI on mutually agreeable terms. The contract either in full or in part shall not be sublet or assigned to others by the bidder under any circumstances.
9. The contract may be terminated at one month's notice by the Competition Commission of India if any of the stipulated conditions agreed upon by the selected agency is not met to the satisfaction of CCI or even without assigning any reason thereof by the CCI. In case of termination/withdrawal of service within the contract period by the agency, three months prior notice should be given by the agency.
10. **Earnest Money Deposit (EMD):** The bidder shall furnish an amount of Rs.25,000/- (Rupees Twenty Five Thousand only) by way of Demand Draft in favour of "Competition Commission of India (Competition Fund) Account, payable at New Delhi. The EMD of the unsuccessful bidders will be returned after award of the contract. The EMD of the successful bidder will be returned after furnishing of Performance Guarantee.

11. Performance Guarantee: The agency selected for the work shall deposit a performance guarantee equivalent to 10% of the total contractual value. The performance guarantee shall be valid at least for a period of six months beyond the contractual period. It can be submitted in the form of the Bank Guarantee/Fixed Deposit. The performance guarantee will be released by CCI after termination or completion of the contract and without interest, subject to the conditions that no losses are incurred to the CCI due to Firm/Company or their employees and all statutory dues have been cleared.

12. Eligibility Conditions:

(i) The agency/firm should have experience of at least 3 years in the field of providing Carpentry and Plumbing services and should enclose proof of having worked with reputed organizations/Department of Govt. of India/PSU/Statutory Bodies

(ii) The Firm should be registered under Service Tax/VAT Registration/PAN (Copies to be attached). The firm must submit latest VAT/Sales tax clearance certificates. In absence of these documents, the tender will not be entertained.

(iii) Details of current and previous clients are to be submitted by the Agency/Firm.

(iv) The agency/firm should have minimum turnover of Rs. 50 Lakhs per annum during the last three years and should enclose proof for the same.

(v) The Carpenter and Plumber provided by the firm should possess minimum three years experience in relevant fields.

(vi) The firm should not have been blacklisted by any reputed organizations/Department of Govt. of India/PSU/Statutory Bodies nor any criminal case registered against the firm. (Undertaking to this effect is to be attached with the bid).

13. Responsibility of the agency/firm: The agency shall be responsible for providing services of experienced and technically qualified Carpenter and Plumber on both the premises of CCI, i.e HT House, KG Marg and Hudco Vishala, Bhikaji Marg, New Delhi. The Carpenter and Plumber should normally visit CCI premises for regular maintenance as per periodicity shown hereunder.

CCI, HT House	: Thrice in a week
O/o DG, CCI, Bhikaji Cama Place	: Twice in a week
Major Repair/maintenance work	: On each Saturday

14. CCI reserves the right to call for services of Carpenter and Plumber on any day/any time to carry out urgent nature of repair works. No extra payment will be made by CCI for such a visit by the Carpenter or Plumber for work.

15. The Carpenter and Plumber will require to visit all the floors of CCI and DG Office (presently occupied or to be occupied in future) for routine inspection regularly for ensuring effective maintenance. **Necessary tools and equipments require for repair/maintenance work will be provided by the agency.**
16. The Firm/Company shall take necessary safety measures and it will be solely responsible for the safety of Carpenter and Plumber engaged by it. CCI will not be responsible for any loss of life/injury caused during performance of the duty by the Carpenter and Plumber. Compensation/expenditure on treatment on such loss of life/injury will be the sole responsibility of the agency.
17. Rates for all items of works are to be quoted on the prescribed format given in Annexure - III and must clearly indicate the rates quoted in figures and in words. Cutting/overwriting in Annexure- II & III should be avoided. In case of any cutting/overwriting, the same must be initialed/authenticated.
18. **The items provided/supplied should be of ISI/BIS certified products.** The rates shall not be subject to any variation in price during the period of contract, except in case of taxes. In case of any other items not covered under the list and essentially required to be installed for maintenance, prior approval of CCI is required before execution/installation of the said item.
19. All types of complaints for carpentry and plumbing works shall be attended and repair works shall be carried out on the following time frames:-

Sl	Nature of repair/maintenance works	Time Frame
a	Minor	On the same day of complaint or on next day of the visit of the Carpenter or Plumber.
b	Major	On Saturdays/holidays and within the minimum time frame required for the work/ mutually agreed by CCI and the firm
c	Urgent (both minor and major)	Immediate

20. **Penalty Clause:** In case of non-attendance of Carpenter or Plumber as stipulated in Para 13 above, a penalty of Rs.500/- per day will be imposed for each day of absence in addition to proportionate deduction from the monthly charges (to be calculated @ monthly charges 1/26 or 27 days). **If the firm fails to send carpenter or plumber to attend call of emergency, Contract will be terminated and performance security will be forfeited.**
21. In case the firm fails to carry out repair work and rectify the fault in the time frame given in Para 19 above, CCI shall impose penalty to be determined on the basis of gravity of the complaint. In this regard, decision of the Secretary, CCI shall be final and binding on the service provider.
22. If the firm is unable to rectify the fault, CCI shall be free to hire/engage any other agency for rectification of the fault and the expenses incurred by CCI on this account will be recovered from the firm.

23. **Evaluation Criteria to be adopted by CCI will be as follows:**

Sl	Weightage to be given
(a)	Total of monthly charges of Carpenter and Plumber quoted - 60 %
(b)	Total of rates of carpentry items quoted for single item or unit - 20%
(c)	Total of rates of Plumbing items quoted for single item or unit - 20%
Lowest total of (a) + (b) + (c) will be declared as L1	

24. **Payment Terms:** Payment will be made on monthly basis. The agency has to submit two separate bills, one for monthly charges for Carpenter and Plumber and other for materials used in both the premises to CS Division in CCI office. A list containing details of material used/work done, duly verified by the respective officers/users should be attached with the bills.
25. After award of the contract to the successful bidder, a formal agreement shall be executed by and between the firm and the CCI.
26. **Rates should be quoted for all items of work and incomplete tender will be summarily rejected.**
27. Tenderer can visit the offices of CCI for assessment of the scope of work before submitting the tenders.
28. **Submission of Tender:**
- (i) The tender is a Two Bid Tender, the technical bid as per the format prescribed in Annexure II and Financial Bid in the format as prescribed in the Annexure III must be submitted in separate covers. The cover containing financial bid must be sealed.
 - (ii) Both the covers of financial bid and technical bid alongwith EMD are to be put in a single big envelop superscribed with "Tender for Carpentry and Plumbing works' and must be dropped in the Tender Box kept at the Reception of CCI at Hindustan Times House (3rd Floor) by 03.00 PM on 31/03/2016.
 - (iii) A pre-bid meeting will be held on 23/03/2016 at 04.00 PM by Deputy Director (CS). The interested bidders may attend the pre-bid meeting in the O/o CCI at 3rd Floor, Hindustan Times House, KG Marg, New Delhi - 100001.
 - (iv) Financial bids of only those bidders who qualify in the technical bids shall be opened.
 - (v) Late/delayed submitted tenders due to any reason, whatsoever will not be accepted/considered, at all under any circumstances.
 - (vi) The tender shall remain open for acceptance for a period of 90 (Ninety) days from the last date of submission of tenders.

29. CCI does not bind itself to accept the Lower-bid or to give any reasons for its decisions. The CCI reserves the right to reject any or all of the tenders received without assigning any reason thereof.
30. In case of any dispute, CCI shall have the right to appoint an Arbitrator whose decision shall be final & binding on both the parties.

Read and understood the
terms & conditions above:

Date:
Place:

(Signature of the authorized person)
With complete address and seal

PROFORMA FOR TECHNICAL BID**Last date & time of submission: 31 . 03.2016 Upto 3:00 PM****Name of work : Limited Tender for providing Carpentry and Plumbing Service**

Sl. No.	Particulars	Information/document submitted by the bidder
1.	Name of the Agency	
2.	Office/Company Address and Tel. No. FAX No. and email address	
3.	Name(s) and address of the Proprietor/ Partners with Mobile Numbers.	
4.	Service Tax/TIN/VAT/PAN No.	
5.	Year of incorporation of the company/experience	
6.	Annual Turnover for last three years	
7.	Past Experience of Plumbing and Carpentry works in Departments/ PSUs/Autonomous Bodies/Reputed Private Organizations.	
8.	Certificate regarding non-blacklisting of the firm by any Govt. Department/PSUs/Autonomous Organization etc. (To be furnished on the letter head of the bidding organization).	
9.	Experience of the Plumber/Carpenter proposed to be provided with proof	
10.	Particulars of Demand Drafts annexed as Earnest Money	Amount : DD No. : Issuing Bank with date of issue :

(Copies of relevant documents are to be attached in support of the above information)

Undertaking

I hereby certify that all the information furnished are true to my knowledge. I have no objection to CCI verifying any or all the information furnished in this document with the concerned authorities, if necessary. I also certify that I have understood all the terms and conditions indicated in the tender document and hereby accept the same completely.

(Signature of the authorised person)

With complete address and seal

Tel. No. :

Mobile No.:

Place :

Date :

Carpentry and Plumbing Work in CCIProforma for Financial BidLast date & time of submission: 31.03.2016 Upto 3:00 PM

Name of the Firm.....

1. Carpenter (01) - Rs. _____ Per Month
(Rupees _____)
2. Plumber (01): Rs. _____ Per Month
(Rupees _____)

3. Rates for the items to be provided/supplied on requirement basis

(a) Carpentry

Sl. No	Name of the work/Item/Specification	Rate per item/unit in Rs. (To be quoted without taxes)	In words
Steel Almirah			
1	Replacement of Lock		
2	Replacement of Handle		
3	Repair of Locking System		
4	Provision of key		
5	Repair of Lock		
6	Providing and Fixing of Lock		
7	Providing and Fixing of New Locking System		
Steel Filing Cabinet			
8	Replacement of Lock		
9	Replacement of Handle		
10	Repair of Locking System		
11	Providing of key		
12	Repair of Lock		
13	Providing and Fixing of New Channel per sq. inch		
14	Providing and Fixing of Push Button		
Steel Revolving Chair			
15	Replacement of wheel		
16	Replacement of Base		
17	Replacement of Hydraulic system		
Spray painting of steel furniture			
18	Steel Almirah (78" x 36" x 19")		
19	Steel Almirah (50"x 30" x 17")		
20	Steel Filing Cabinet (2 drawer)		
21	Steel Filing Cabinet (3 drawer)		
22	Steel Filing Cabinet (4 drawer)		
23	Steel Chest (standard size)		

		Rate per item/unit in Rs. (To be quoted without taxes)	
Door Lock			
24	Replacement of Lock		
25	Replacement of Handle		
26	Repair of Old Door		
27	Providing and Fixing of Godrej Night Latch		
28	Replacement of Door Lock (Godrej)		
29	Replacement of Door Handle (Godrej)		
30	Providing and Fixing of Door Stopper		
31	Providing and Fixing of new hinges		
32	Providing and Fixing of Tower bolt (Godrej)		
Door Closer			
33	Providing and Fixing of new Door closer		
34	Repair of Door closer		
35	Oiling and Greasing		
36	Fixing of door closer		
Polishing of wooden furniture			
37	Executive Table (per Sq.ft)		
38	Wooden Chair (per unit)		
39	Partition Screen (per Sq.ft)		
40	Side Rack per (Sq. ft.)		
41	Centre Table (per sq.ft)		
42	Almirah (per sq.ft)		
43	Mirror Stand (per unit)		
44	Corner table (per unit)		
45	Conference Table (per sq. ft.)		
46	Partition etc. (per sq. ft.)		
47	Polishing of wooden sofa set (per seat)		
48	Painting /Polishing of brass planter (per unit)		
Repair of furniture (with screws and nails)			
49	Minor Repair of Chair		
50	Minor Repair of Table		
51	Minor Repair of Screen		
52	Minor Repair of Almirah		
53	Providing and Fixing of ply in Table drawers (per Sq.ft)		
54	Providing and Fixing of Arm to Chair		
55	Providing and Fixing of Legs to chair		

		Rate per item/unit in Rs. (To be quoted without taxes)	In words
56	Providing and Fixing of Sun mica on wooden table (per Sq.ft)		
57	Providing and fixing of new Drawer		
58	Providing and Fixing of legs to Table		
59	Providing and Fixing of ply (Commercial) per sq.ft		
60	Providing and Fixing of new lock to wooden table		
61	Providing and Fixing of kunda chhapka		
62	Repair of Drawer of wooden table		
63	Providing and Fixing of wooden board 19 mm (commercial) per Sq.ft		
64	Providing and Fixing of Aluminum Sheet (Per Sq.ft)		
65	Providing and Fixing of Wooden Bracket		
66	Providing and Fixing Curtain Rod/Aluminums Channel (Per R.Rft)		
67	Providing and Fixing of 19 mm teak board per Sq.ft		
68	Providing and Fixing of ply (Teak) per Sq.ft		
69	P/F of wooden pieces for repair work (per Sq.ft)		
70	Providing and Fixing of multipurpose lock (Godrej)		
71	Providing and Fixing of wall catcher		
72	Providing and Fixing of knob/Handle		
73	P/F of wooden Beading/ Moulding per R.Ft		
74	Providing and Fixing of wooden Foot rest to table (per R.Ft)		
75	Providing and Fixing of legs to sofa		
76	Providing and Fixing of Padlock		
77	Providing and Fixing of Hydraulic System in Revolving Chair		
Total of rate per item/unit			

(b) Plumbing

Sl.NO	Name of the work/item/specification	Rate per item/unit in Rs. (To be quoted without taxes)	In words
1.	Washbasin Round Regular 18"		
2.	Washbasin Rectangular 18"		
3.	Mixture Trap		
4.	Waste Pipe		
5.	Angle Valve		
6.	Bottle Trap		
7.	Connecting Pipes (Copper) per R.ft.		
8.	Connecting Pipes (PVC) per R.ft.		
9.	Caps		
10.	Bottle Trap Pipe (Per inch)		
11.	Soap Dish		
12.	Towel Rod		
13.	Towel Rod bracket		
14.	Wall Mounted WC		
15.	Floor Mounted WC		
16.	Flush Valve		
a.	Big Size		
b.	Small Size		
17.	Two in One bibcock		
18.	Seat Cover		
19.	Large Urinal Pots		
20.	Small Urinal Pots		
21.	Spatter		
22.	Mixture Face		
23.	Paper Holder		
24.	Pedestal		
25.	Liquid Soap dispenser		
26.	Jalli Steel 4		
27.	GI Pipe		
a.	½" per R.Ft		
b.	¾" per R.Ft		
28.	T		
a.	½"		
b.	¾"		
c.	1"		
29.	Elbow		
a.	½"		
b.	¾"		
c.	1"		
30.	Nipples		
a.	3"		
b.	6"		
c.	9"		
d.	12"		
e.	18"		

		Rate per item/unit in Rs. (To be quoted without taxes)	In words
31.	Union		
a.	1/2"		
b.	3/4"		
c.	1"		
32.	Gate Valve 1"		
33.	Valve Cock		
34.	Hand Shower		
35.	Hand Shower Pipe Per r. ft.		
36.	Wash basin Jali		
a.	Steel		
b.	PVC		
Total of rate per item/unit			

**Rates should be quoted for all item per item/unit basis only and without taxes.
The items provided/supplied should be of ISI/BIS certified products.
Taxes, if any should be mentioned separately and clearly.**

(Signature of the tenderer)
With complete address and seal

Tel. No. :

Place:

Date: