



**Competition Commission of India**  
HT House, K.G.Marg  
New Delhi

. No. A-12023/01/2010-CCI

Dated the 16<sup>th</sup> March, 2011

**OFFICE MEMORANDUM**

**Subject: Filling up of posts in Competition Commission of India on deputation basis**

The Competition Commission of India invites applications for filling up of various posts as mentioned below on deputation basis. The details of the posts along with eligibility criteria, educational qualification/experience etc. required for each category of post is given in the enclosed Annexures I.

S. No.	Name of posts	No. of posts	Pay Band & Grade Pay
1	Deputy Director(CS)	02#	Rs.15,600 – 39,100 + Rs7,600
1.	Assistant Director(CS)	05#	Rs.15,600 – 39,100 + Rs.6,600
2.	Office Manager(CS)	01#	Rs.9,300 – 34,800 + Rs.5,400

# Vacancy position may change without notice

2. The appointment will be made on deputation basis initially for a period of 3 years which can be extended upto 5 years and will be governed by the terms and conditions prescribed by the Department of Personnel and Training, Government of India, in this regard as amended from time to time. The maximum age limit for appointment on deputation basis shall be 56 years. The Competition Commission of India (CCI) reserves the right not to fill up any or all the above vacancies.

3. The application in the prescribed proforma, (Annexure-II) complete in all respects may be sent to the undersigned at the address indicated above, through proper channel within **29<sup>th</sup> April, 2011**.

4. This may kindly be given wide publicity.

(Dinesh Kumar Dixit)  
Deputy Director (HR)

Encl: as above

To

1. The Secretary, Ministry of Corporate Affairs, 5<sup>th</sup> Floor, A-Wing, Shastri Bhawan, New Delhi.
2. The Establishment Officer & Additional Secretary, Department of Personnel and Training, North Block, New Delhi – 110001.
3. All the Ministries/Departments/Organizations of the Govt. of India / State Govt / Union Territories / Universities / High Courts / Supreme Courts / Autonomous Bodies as per list.

### Qualification for Deputation

<b>1.</b>	<b>Deputy Director (Corporate Services)</b>  <b>PB3+ GP Rs7600</b>	<p>Essential: Officers having Bachelor's Degree or equivalent in any discipline from a recognised university and working in analogous post / grade or five years experience in the grade pay of Rs.6600 or equivalent in the relevant field (Establishment / Personnel Management / Secretarial Practices / Administration).</p> <p>Desirable: Higher qualification and experience will be given preference.</p>	<b>02#</b>
<b>2.</b>	<b>Assistant Director (Corporate Services)</b>  <b>PB3+ GP Rs6600</b>	<p>Essential: Bachelor's Degree or equivalent in any discipline from a recognised university.</p> <p>Eligibility: Officers working in analogous post / grade or five years experience in the grade pay of Rs.5400 or six years in the grade pay of Rs.4800 or seven years in the grade pay of Rs.4600 or ten years in the grade pay of Rs.4200 or equivalent in the relevant field (Establishment / Personal Management / Secretarial Practices / Administration).</p> <p>Desirable: Higher qualification and experience will be given preference.</p>	<b>05#</b>
<b>3.</b>	<b>Office Manager (Corporate Services)</b>  <b>PB2+ GP Rs5400</b>	<p>Essential: (i) Bachelor's Degree or equivalent in any discipline from a recognised university. (ii) Officers working in analogous post / grade or two years experience in the grade pay of Rs.4800 or three years in the grade pay of Rs.4600 or eight years in the grade pay of Rs.4200 or equivalent in the relevant field (Establishment/ Personal Management / Secretarial Practices / Administration).</p> <p>Desirable: Higher qualification and experience will be given preference.</p>	<b>01#</b>

**# Vacancy position may change without notice**

PROFORMA FOR APPLICATION FOR THE POSTS IN THE COMPETITION COMMISSION OF INDIA (CCI) ON DEPUTATION BASIS.

Post applied for: \_\_\_\_\_

Grade of Pay & Pay Band : \_\_\_\_\_

Passport size  
photograph

1. (a) Name (in block letters):
- (b) Service to which you belong
- (c) Office Address (with Tele No.) :
- (d) Residential Address (with Tele No.) :
- (e) Sex (Male/Female) :

2. Date of Birth :

3. Date of Retirement.:

4. Present Pay, (Grade Pay & Pay Band) :

5. Educational Qualifications (Graduation onward):

Exams passed	University/Instt./Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks

6. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated by your signature in the format below):

Office/Instt/Org.	Post Held	Period		Nature of Appointment (Regular/Adhoc/Deputation)	Scale of Pay and Basic Pay / Pay Band & Grade Pay	Nature of Duties
		From	To			

7. Details of experience in chronological order, if any, of handling investigation/prosecution work under Economic Laws (Mention the name of the Economic Laws & specify number of years of such experience):

8. Nature of present employment i.e. Ad-hoc /Temporary / Permanent:

9. In case the present employment is held on deputation, please state

- (a) the date of initial appointment
- (b) period of appointment on deputation with address
- (c) Name of the parent office/organization with address to which you belong.

10. Details of training undergone, if any:
11. Details of proficiency in computer:
12. Whether belongs to SC/ST/OBC:
13. Any other information, which you want to furnish:
14. Please state briefly how you find yourself best suitable for the post applied for.

Date:

(Signature of the Applicant)

Place:

**Recommendation of the Competent Authority**

- i) Service particulars given by the applicant are verified w.r.t. service records and found to be correct. Photocopies of the CRs for preceding 5 years are enclosed.
- ii) The Officer is clear from vigilance angle.
- iii) If the Officer is selected for appointment on deputation in the Competition Commission of India, he/she will be relieved within 15 days of receiving the intimation in this Ministry/Department/Organisation.

(Signature of the Competent Authority  
with office seal)