



**Competition Commission of India**  
'HT House, KG Marg,  
New Delhi

F. No. A-11011/05/2011-HR

Dated: 24<sup>th</sup> September, 2012.

**OFFICE MEMORANDUM**

**Subject: Filling up the post of Secretary in Competition Commission of India on deputation basis.**

The Competition Commission of India invites applications for the post of Secretary on deputation on foreign service terms. The details of the post along with eligibility criteria, educational qualification/experience etc. required for this post is given in Annexure-I.

S.No.	Name of the post	No. of post	Pay Band & Grade Pay
1.	Secretary	01	Scale of pay of Rs. 67000 (annual increment @ 3%) -Rs. 79000 or Rs.37400-67000 + Grade Pay Rs.10000. Preference would be given to candidates at the level of Additional Secretary or equivalent in the Government of India.

2. The appointment will be made on deputation on foreign service basis initially for a period of 3 years which can be extended upto 5 years and will be governed by the terms and conditions prescribed by the Department of Personnel and Training, Government of India, in this regard as amended from time to time. The maximum age limit for appointment on deputation basis shall be 56 years. The Competition Commission of India (CCI) reserves the right not to fill up the above vacancy.

3. Apart from basic pay and grade pay the post carries DA, HRA and Transport Allowance etc. as applicable to the Central Government employees from time to time. Medical reimbursement is admissible as per the CCI service rules. This is in lieu of CGHS benefits which are not admissible to the employees of CCI. The CCI is an eligible office for allotment/retention of Government Accommodation from General Pool.

4. The post of Secretary, CCI is exempted from the rule of immediate absorption for appointment of Central Government employees on deputation basis.

5. The power and functions of the Secretary are governed in terms of 'The Competition Commission of India (General) Regulations, 2009 (No.2 of 2009)' and the brief details of this is given at Annexure-II.

6. The application in the prescribed Pro-forma, as indicated at Annexure-III, complete in all respects may be sent to the undersigned at the address indicated above, through proper channel within 45 days of its publication in Employment News.

7. This may kindly be given publicity.

(Joy Kuriakose)  
Deputy Director (HR)

Encl: As above

To

- The Secretary, Ministry of Corporate Affairs, 5<sup>th</sup> Floor, A-Wing, Shastri Bhawan, New Delhi.
- The Establishment Officer & Additional Secretary, Department of Personnel and Training, North Block, New Delhi-110001. This notification may also kindly be uploaded in the DOPT website.
- All the Ministries/Departments of the Govt. of India/ State Govt/ Union Territories as per list.

**Eligibility criteria for the post of Secretary in CCI on Deputation basis**

Sl. No	Name of Post & Pay Band and Grade Pay	Eligibility criteria	No. of Post
1.	<b>Secretary</b>  Scale of pay of Rs. 67000 (annual increment @ 3%) - Rs. 79000 or Pay band Rs.37400-67000 + Grade Pay Rs. 10000, depending on the availability of candidate as indicated in this Annexure.	<p>(a) For pay scale Rs. 67000-(annual increment@ three percent)-79000.</p> <p>(i)From amongst officers of the Central Government or State Government holding a post in the pay scale of Rs.67000 (annual increment @ three percent )-79000.</p> <p>OR</p> <p>(ii) From amongst officers of the Central Government or State Government- holding a post in the pay band Rs. 37400-67000+Grade Pay Rs. 10000, with ten years experience in Administration or Finance or Industrial management in the same grade.</p> <p><b>(b) For pay band Rs. 37400-67000+ Grade Pay Rs. 10000.</b></p> <p>(i) From amongst officers of the Central Government or State Government holding a post in the pay band Rs. 37400-67000+Grade Pay Rs. 8900 with two years experience in administration or finance or industrial management in the same grade.</p> <p>(ii) From amongst officers of the Central Government or State Government holding a post in the pay band Rs.37000-67000+Grade Pay Rs. 8700 with three years experience in administration or Finance or industrial management in the same grade.</p> <p><b><u>Desirable for both for (a) and (b) categories:</u></b></p> <p>Master's Degree in Economics or Business Administration or Bachelor's Degree in Law.</p> <p>(Preference would be given to candidates at the level of Additional Secretary or equivalent in the Government of India).</p>	<b>01</b>

**Powers and functions of the Secretary, CCI.**

The power and functions of the Secretary, CCI are governed by the provisions of 'The Competition Act, 2002' and 'The Competition Commission of India (General) Regulations, 2009 (No. 2 of 2009)'.

- (1) The Secretary shall be the nodal officer on behalf of the Commission for making or receiving all statutory communications, entering into any formal relationships, including signing of any memorandum or arrangement, with competition authority or any agency of any foreign country, with the prior approval of the Commission and the Central Government, as per section 18 of the Act.
- (2) The Secretary is the custodian of records of the Commission and shall exercise such other functions as may be assigned by the Chairperson.
- (3) Subject to the provisions of section 51 of the Act, the Secretary shall assist the Committee of Members constituted under sub-section (3) of section 51 of the Act, for preparation and approval of the Annual budget of the commission and administration of the Competition Fund.

The complete details of power and functions of the Secretary, CCI are given in 'The Competition Commission of India (General) Regulations, 2009 (No.2 of 2009) No R-40007/6/Reg-General/Noti/04-CCI dated 21<sup>st</sup> May, 2009' which is also available at the CCI website [www.cci.gov.in](http://www.cci.gov.in)

**Annexure-III**

**PROFORMA FOR APPLICATION FOR THE POST OF SECRETARY IN THE COMPETITION COMMISSION OF INDIA (CCI) ON DEPUTATION BASIS.**

Post applied for: \_\_\_\_\_

Grade Pay & Pay Band : \_\_\_\_\_

1. (a) Name (in block letters):

(b) Service to which you belong:

(c) Office Address (with Tele No.) :

(d) Residential Address (with Tele No.) :

(e) Sex (Male/Female) :

2. Date of Birth :

3. Date of Retirement:

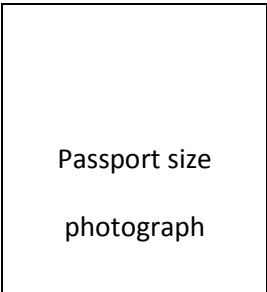
4. Present Pay (Grade Pay & Pay Band) :

5. Educational Qualifications (Graduation onward):

Exams passed	University/Instt. /Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks

6. Details of employment in chronological order (If needed, enclose a separate sheet duly authenticated by your signature in the format below):

Office/Instt/ Org.	Post Held	Period		Nature of Appointment (Regular/Adhoc/ Deputation)	Scale of Pay and Basic Pay / Pay Band & Grade Pay	Nature of Duties
		From	To			



7. Details of experience in chronological order, if any, of handling investigation/prosecution work under Economic Laws (Mention the name of the Economic Laws & specify number of years of such experience):
8. Nature of present employment i.e. Ad-hoc /Temporary / Permanent:
9. In case the present employment is held on deputation, please state
  - (a) the date of initial appointment:
  - (b) period of appointment on deputation **with address**
  - (c) Name of the parent office/organization with address to which you belong.
10. Details of training undergone, if any:
11. Whether belongs to SC/ST/OBC:
12. Any other information, which you want to furnish:
13. Please state briefly how you find yourself best suitable for the post applied for.

Date:  
Place:

(Signature of the Applicant)

#### **Recommendation of the Competent Authority**

- i) Service particulars given by the applicant are verified w.r.t. service records and found to be correct. Photocopies of the ACRs/APARs for preceding 5 years are enclosed.
- ii) The Officer is clear from vigilance angle.
- iii) If the Officer is selected for appointment on deputation in the Competition Commission of India, he/she will be relieved within 15 days of receiving the intimation in this Ministry/Department/Organisation.

(Signature of the Competent Authority  
with office seal)



